



**25/3/2020**

**COVID – 19**

**CUSTOMER INFORMATION**

We take our social and workplace safety responsibilities seriously and are implementing some changes as to how we deal with our operating hours, counter sales and collect orders across ALL sites

**\*\* WE ARE CEASING SATURDAY TRADING IMMEDIATELY\*\***

**\*\* ALL SITES WILL OPERATE ON REDUCED OPENING HOURS MONDAY-FRIDAY ONLY\*\***

**\*NO CASH SALES – CARD OR ACCOUNT SALE ONLY**

**\*\*PLEASE PHONE ORDERS AHEAD. WE WILL PROCESS YOUR ORDER AND CALL YOU WHEN READY FOR COLLECTION\*\***

Upon being granted access to our site – please follow all staff instructions

We are managing customer access to our offices and sites over the coming months and you may experience some delays while we attend to other customers.

Please stay in your vehicle and our staff will assist with loading your products when available (Please note we do NOT tie loads on to customer vehicles)

PLEASE DO NOT enter our site if:

- You are feeling unwell,
- Have returned from overseas within 14 days of your visit to our business, or
- Have been in close contact with someone with a confirmed case of COVID-19

We ask for your understanding and cooperation

'Like' our Southern Steels page for updates: <https://www.facebook.com/southernsteelsupplies>

Thank you

Matt. Quick

DIRECTOR